



IPAC BC Education Committee TOR

Purpose

The IPAC BC Education Committee purpose is to enhance the learning opportunities for the IPAC BC Members ensuring the educational opportunities are relevant to the membership and IPAC BC enhances members educational experiences.

Objectives

The IPAC BC Education Committee is responsible for establishing the educational opportunities for the IPAC BC Chapter members.

Responsibilities includes:

- establishing speakers for the Chapter meetings
- providing CE Credits where applicable
- organizing a BC Education Day annually.

The BC Education Day organization will include:

- creating a theme
- working with an approved budget
- finding a venue
- organizing catering
- arranging for speakers
- creating flyers for advertising
- managing the registration
- providing CE Credits where applicable
- welcoming and working with vendors.
- collecting and handling door and other prizes

The IPAC BC Education Committee may also poll the chapter members to determine topics the membership would like to learn about.

Scope

The IPAC BC Education Committee will consist of:

- 1 Chair
- 1 Co-Chair (to become the chair the next year)
- 1 secretary (1 year term),

- 1 Social Media lead
- Additional 3-5 committee members at large.

The members of the Education Committee will serve a recommended term of 2-4 years.

Resources

The committee will work in conjunction with the IPAC BC Executive committee to establish a budget and to assist with social media needs, registering for events, and membership communication.